



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:

Teleconference:

Dial-in #: 978-990-5321

Access Code: 117188

Email: info@cabazonwater.org

Meeting Date:

Tuesday, January 19, 2021 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present

Director Diana Morris - Present

Director Sarah Wargo - Present

Director Maxine Israel - Present

Director Robert Lynk - Present

Calvin Louie, General Manager - Present

Elizabeth Lemus, Board Secretary - Present

Cindy Byerrum, Financial Consultant - Present

Steve Anderson, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee on December 15, 2020
- b. Regular Board Meeting Minutes and Warrants of December 15, 2020

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes/Warrants of December 15, 2020, and (b.) Regular Board Meeting Minutes/ Warrants of December 15, 2020, made by Director Israel and 2nd by Director Wargo.

Director Sanderson - Aye

Director Morris - Aye

Director Wargo - Aye

Director Israel - Aye

Director Lynk – Aye

2. Warrants – None

3. Awards of Contracts – None

UPDATES**1. Update:**

**San Gorgonio Pass Regional Water Alliance Update
(by Director Israel / Director Morris)**

- No updates at this time.

2. Update:

Manager's Operations Report (by GM Louie)

- SoCal Edison PSPS Events: GM drafted a memo regarding PPS Event procedures.
- COVID-19: Office still closed to the public. GM will be bringing up whether to resume interest and penalty charges in the near future.
- Public Education Videos on District Website – currently looking into other webhosts, since current vendor has been unresponsive in uploading SCADA video. Anticipated to switch by April 2021.
- 50100 Main St. property – District currently cleaning old Main St. yard and preparing for the move to new yard.
- Miffleton Development project on Hattie Ave. – customer requesting a discount for development; GM informed her that a discount was not in his power to grant.
- Chick-Fil-A Development project on Seminole – District working with legal, engineering, and developers to see about having line from Apache Trail looped to Seminole; a reimbursement agreement may be drafted.
- Dinosaur Eyes at District office stolen. GM recently had lights installed around the perimeter of the District office.
- Well #4 Rehab currently underway.
- Tank #1 and Well #1 rehab currently underway. Tank #1 is almost completed; waiting on Well #1 rehab so that Tank #1 can be flushed/cleaned, and completed.

- FreeConferenceCall services – board to schedule training with AGM if they would like to learn how to use the system on the computer (share screens, face screen, etc.). This system is very comparable to Google Meets, Microsoft Teams, and Zoom, with the exception that it doesn't charge per user or have a time limit on use (unlike the other platforms).

NEW BUSINESS

1. Discussion: **Mr. Lance Eckhart, General Manager, San Gorgonio Pass Water Agency – Introduction, Brief Mission Statement by Mr. Eckhart, and Q&A (by GM Louie)**
 - Mr. Eckhart did not appear during the meeting for an unknown reason. Nothing was discussed regarding this item.
2. Discussion/Action: **Tank #2 exterior roof recoating quote & Tank #4 exterior recoating quote by Simpson Sandblasting (by GM Louie)**
 - The General Manager explained that this was an informational item only at this time, since he would like to speak to the District's accountant before a decision is made. No action taken.
3. Discussion/Action: **Approval of Tank Diving Inspection for Tank 2, Tank 3, and Tank 4; quotes received from Dive/Corr, Inc. & LiquiVision Technology Diving Services (by GM Louie)**
 - The Board requested that DiveCorr provide a new quote which included removal of sediment from the bottom of the tank, since LiquiVision's quote included this service, in order to better compare equitable quotes. The GM said that he would request a new quote. No action taken.
4. Discussion/Action: **Board Training: AB54 & AB240 Ethics Training (by AGM Lemus)**
 - Free online classes for Board Members; Board to contact the AGM to schedule classes for them if needed (Board can either take the classes from home on their computer or take the class from the District office). Class dates are from 1/26/21 at 6pm, 3/17/21 at 10am, or 5/4/21 at 6pm. No action taken.

OLD BUSINESS

1. Discussion: **NBS Water Rate Study Review and Discussion (by Board)**
 - No public was present, and no questions were asked regarding the current water rate study which is anticipated to be approved during the February 16 Board Meeting.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to

staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.
 - Director Lynk and Director Sanderson: Agenda item - request an amount to be paid to FreeConferenceCalls.com for use of their services for Board Meetings.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – February 16, 2021, 5:00 pm
- b. Regular Board Meeting – Tuesday – February 16, 2021, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – Wednesday – January 27, 2021

ADJOURNMENT


Motion to adjourn at 18:57 hr. made by Director Morris and 2nd by Director Sanderson.

- Director Sanderson - Aye
- Director Morris - Aye
- Director Wargo - Aye
- Director Israel - Aye
- Director Lynk - Aye

Meeting adjourned at 18:57 hr. on Tuesday, January 19, 2021



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.